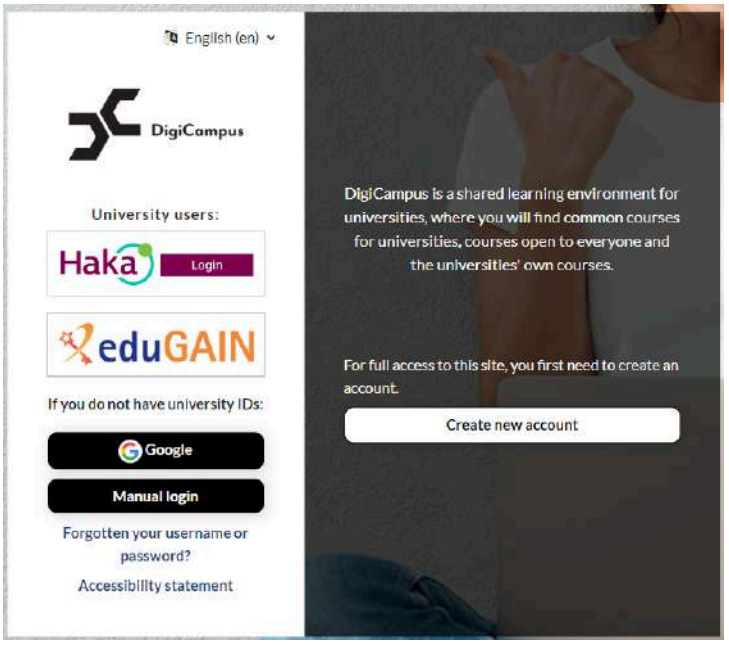
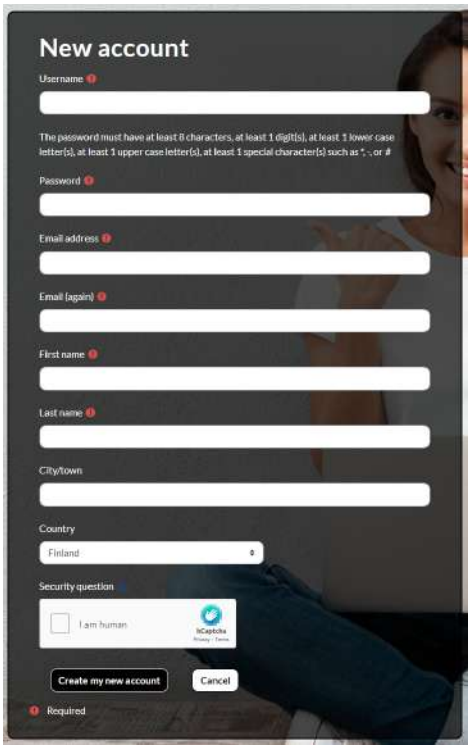
Student instructions for *CLUVEX Virtual Exchange week* enrollment

Here is a step-by-step guide for enrolling in the CLUVEX Virtual Exchange Week. All the Virtual Exchange Week activities take place in an online learning environment called *Digicampus.*

1. Go to https://digicampus.fi/login/index.php
2. Register to Digicampus using your University email (Create new account) (or your Google address).



3. Registering with your University email address: fill in your personal information and press ‘Create my new account’.



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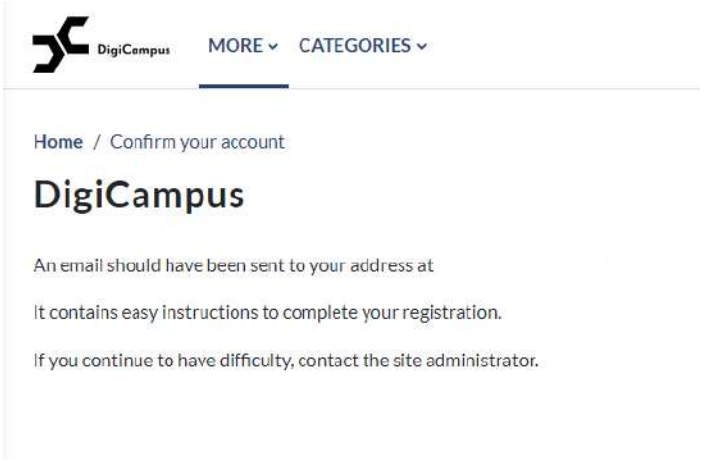
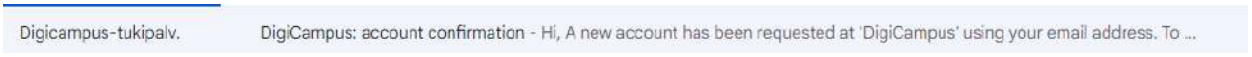
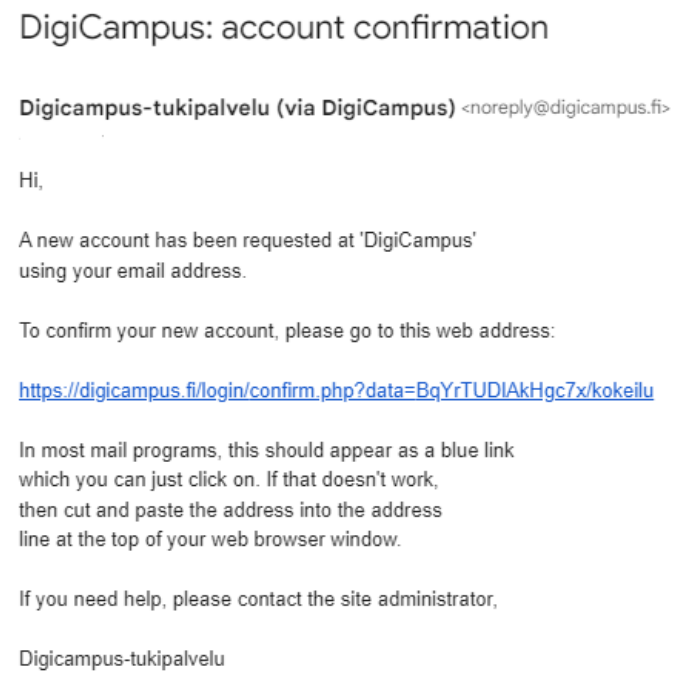
4. Then you should see this view. Next, check your email inbox.



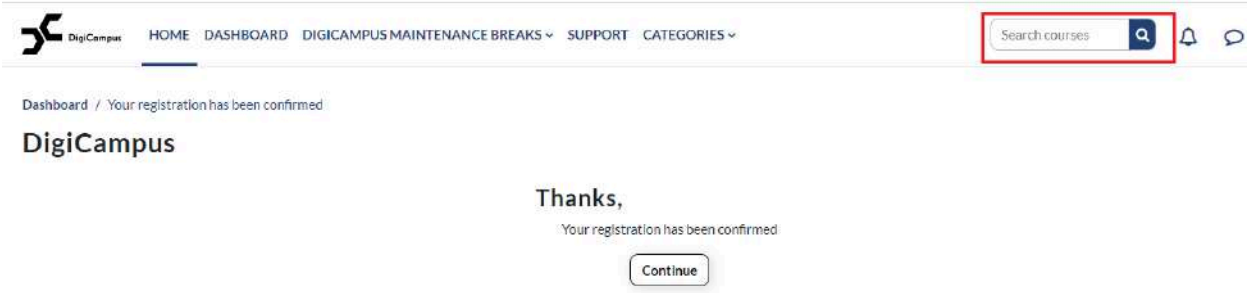
5. Open the message sent to your email



and press the link:

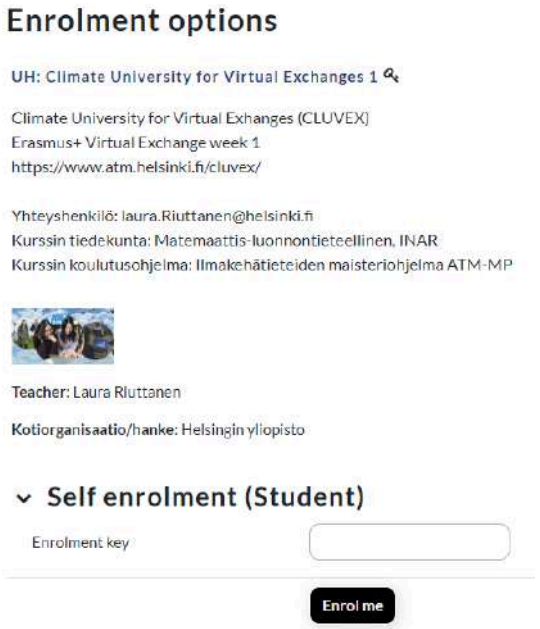


6. Now you have created a Digicampus account. To enroll in the Virtual Exchange, type 'UH: Climate University for Virtual Exchanges 1' into the search bar:



or use this link: https://digicampus.fi/course/view.php?id=5193

7. Enrolment key: cluvexweek1



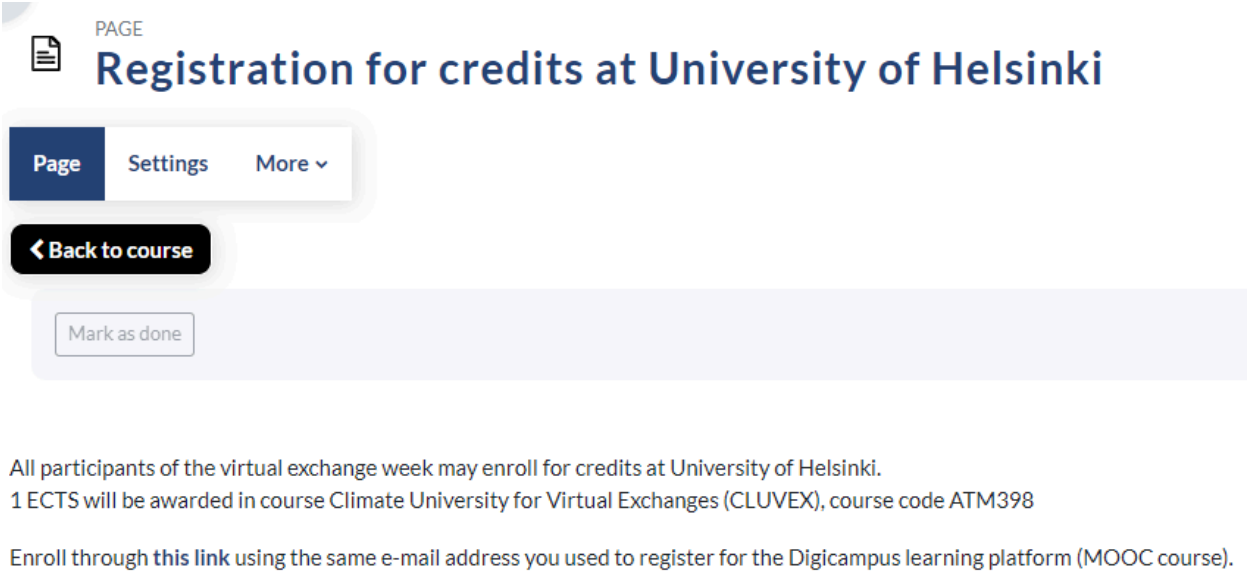
8. This is your Virtual Exchange course page view. You are all set!😊

After the Virtual Exchange Week: Instructions on getting credits (1 ECTS) for completing the unit

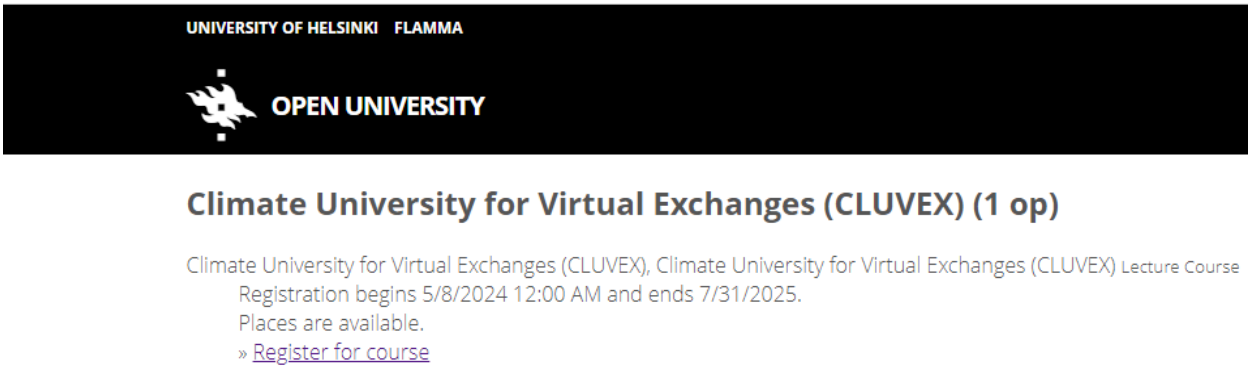
When you have completed all of the course tasks you can register for credits at University of Helsinki.

1. On the Virtual Exchange Week course page go to:

2. Follow the link at the bottom of the page.



3. Click 'Register for course'.



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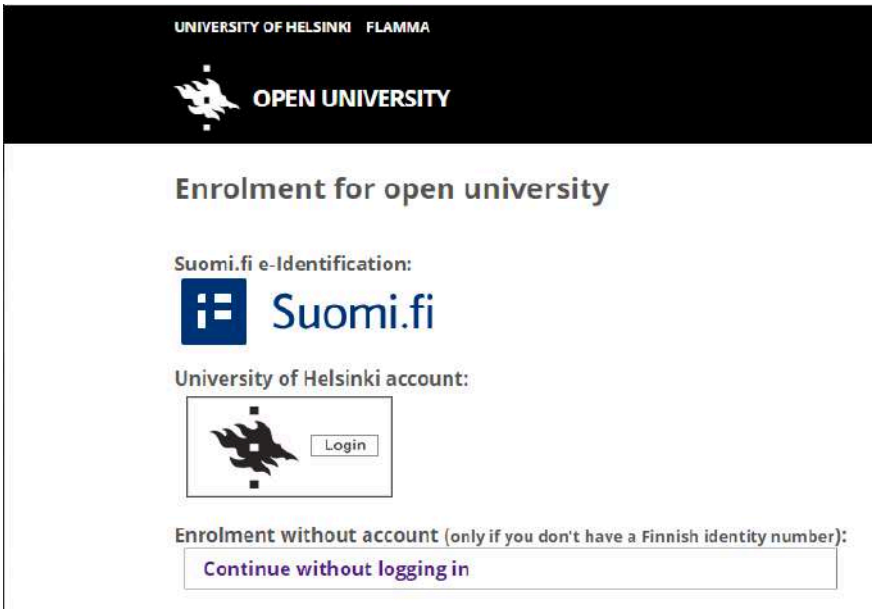
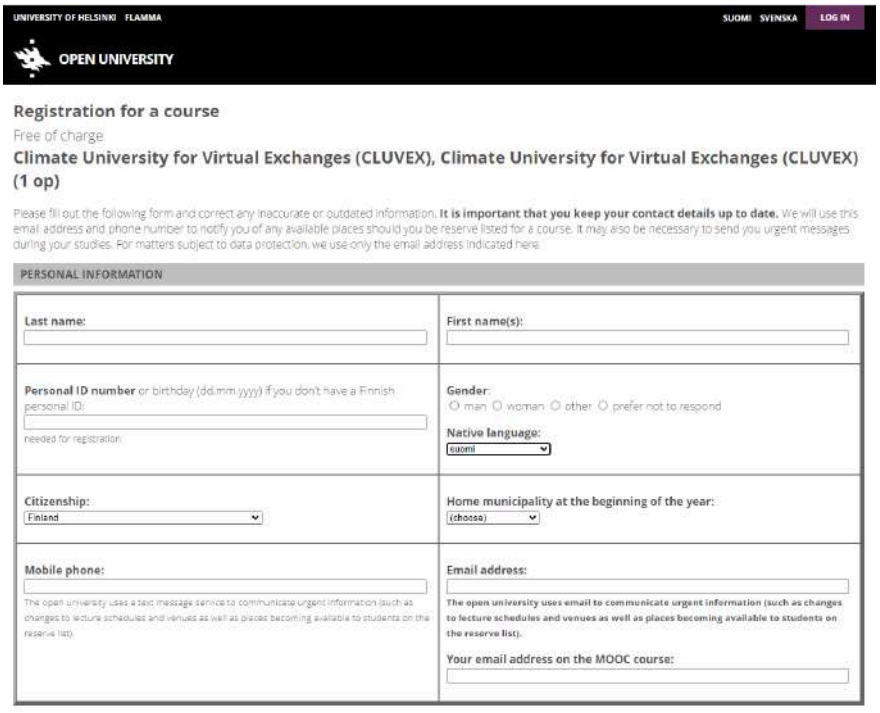
4. Click ‘Continue without logging in’



5. Fill in your personal information and press ‘Continue’.